

Innovation and Entrepreneurship Steering Committee

Formation

This committee was formed to champion progress on Dalhousie's strategic priority 3.1: Contribute to cultural and economic vitality, locally and globally, by fostering creativity, innovation and entrepreneurship.

Dalhousie University has multiple initiatives across its campuses that are furthering strategic priority 3.1 and entrepreneurship and innovation at the university. As the number and influence of those initiatives have grown, it became clear there that there is a need for strategic guidance to ensure coordination and best use of resources. The Vice President Research convened this committee to fill the role of strategic advisor.

Composition

Voting:

- Executive sponsor and chair: Vice President Research
- Provost
- Vice President Finance and Administration
- AVP Industry Relations
- AVP Government Relations and Economic Development
- Up to 6 Deans selected by the Deans' Council:
 - Dean, Faculty of Agriculture
 - Dean, Faculty of Computer Science
 - Dean, Faculty of Engineering
 - Dean, Faculty of Management
 - Dean, Faculty of Science
 - Dean, Faculty of one of the health Faculties

Non-voting:

- Executive Director of Entrepreneurship and Innovation
- Chief of Staff, Vice President Research

Guests and Advisors:

When appropriate, guests or advisors will be invited to attend the committee meetings to discuss specific topics or provide information and advice to the committee.

Terms of Reference

Term

Membership in the committee is for duration of position held. Changes to the composition can be made by a majority vote of the steering committee. See attached governance structure.

Mandate

This committee champions, oversees and guides growth of innovation and entrepreneurship at Dalhousie University. It provides strategic direction and coordination for this activity at the university.

Role:

- **Oversee and coordinate the university's innovation and entrepreneurship pipeline including and such as:**
 - CDL Atlantic
 - Emera ideaHUB
 - Sandboxes
 - Launch DAL
- **Ensure the implementation of successful educational programs in Innovation and entrepreneurship including and such as:**
 - Entrepreneurship minor coordinated by Faculty of Management
 - Innovate Canada workshops
 - iCorps (or similar)

Resources and budget

Communications and administrative support will be supplied by the Vice President Research's team.

Resources and budget pertain to each initiative rather than this committee.

Decision making

The Vice President Research is the executive sponsor and chair of this committee. Decisions are made by consensus of committee members present at the meeting during which the decision is taken.

Relationship to Innovation and Entrepreneurship Entities at Dalhousie

This committee works with the Executive Director of Entrepreneurship and Innovation to continually develop and grow the innovation and entrepreneurship ecosystem at Dalhousie.

Terms of Reference

The Executive Director of Entrepreneurship and Innovation will work with this committee and produce, at least on an annual basis, and for which s/he will be accountable:

- A report on innovation and entrepreneurship at Dalhousie for the year.
- A plan for the forthcoming year's development of innovation and entrepreneurship at Dalhousie.

This committee stewards the Emera ideaHub on behalf of Dalhousie and other stakeholders. It provides oversight of the research, development and innovation affairs of Emera ideaHub to ensure its development and assure its financial and scientific management. See Emera ideaHub terms of reference for full list committee's responsibilities.

Review of Terms of Reference

This committee will review these terms of reference annually to update deliverables and to ensure the terms of reference accurately reflect the mandate of the committee.